



Job Description
Job Code: 2305003

About Enzen (www.enzen.com)

Enzen Global was founded in 2006. It's a company that acts exclusively in the energy sectors, more specifically in electricity, gas, and water, present in 7 countries such as Australia, India, Portugal, Spain, Turkey, the UK and the US.

In 2021 Enzen Portugal opened as a branch of Enzen Global. It operates mainly in the Iberian market with a special focus on Business Development, DG (Distributed Generation), EPC (Engineering, Procurement, Construction), O&M (Operation & Maintenance) and Asset Management.

Enzen Portugal operates in the renewable energy market to guarantee a lower cost for people and/or companies in a more sustainable and lasting way.

Enzen Portugal aims to provide energy as a service through solutions which are in constant development, growth and innovation. One of the goals is to reach new customers who have the ability to encourage best practices for a more balanced and sustainable world.

Enzen is committed to promoting an inclusive working environment by providing equal opportunities and respecting diversity in employment. We welcome applications from all suitably qualified persons.

Role: Accountant Specialist

Qualification and Experience:

- Bachelor's degree in accounting, Management, Finance or similar;
- Certification and registration with the OCC (Order of Certified Accountants);
- Minimum experience of two years in Accounting.

Responsibilities and Duties:

- Good knowledge of Excel;
- Ability to analyze and solve problems;
- Sense of responsibility, rigor and personal organization;
- Control and entry of the fixed cash fund and bank deposits;



- Payments to suppliers, collection actions/receipts from customers;
- Development of procedures in the scope of monthly/annual closings;
- Preparation and analysis of management support information;
- Monitoring of compliance with tax obligations;
- Time management and compliance with deadlines;
- Knowledge of English and Spanish language will be valued.

Job Description:

- Position: Accountant Specialist;
- Hours: Presential Work Regime of 40 hours per week (9:00h – 18:00h);
- Preferred starting date: As soon as possible;
- Workplace: Head Office – Praça de Alvalade 7, 7ºEsq. 1700-036 Lisboa.

Contact:

Interested candidates to share their latest profile to (please attach CV):

- *Human Resources* - hr.enzenpt@enzen.com
- *Mário Serra / People & Culture / Enzen PT* - mario.serra@enzen.com
- *Mariana Baptista / Assistant Manager / Enzen PT*- mariana.baptista@enzen.com